



*Delaware Cancer Consortium*

**MEETING MINUTES**  
**Advisory Council**

April 19, 2004  
 8:30 am – 10:00 am  
 Young Conaway Stargatt & Taylor  
 Wilmington, DE

**Attendees**

**Members**

Attended	William Bowser Esquire	Young Conaway Stargatt & Taylor, LLP
No	John C. Carney Lieutenant Governor	State of Delaware
No	Maureen Dempsey MD	DE Division of Public Health
Attended	Matt Denn Esquire	Young Conaway Stargatt & Taylor, LLP
Attended	Christopher N. Frantz MD	A.I. duPont Hospital for Children
Attended	Stephen Grubbs MD	Medical Oncology Hematology Consultants, PA
Called In	The Honorable Bethany Hall-Long PhD, RNC	University of Delaware
Attended	Patricia Hoge PhD, RN	American Cancer Society
No	John A. Hughes	Secretary, Department of Natural Resources
Called In	Meg Maley RN, BSN	Oncology Care Home Health Specialists, Inc.
No	The Honorable David McBride	Delaware Senate
Attended	Jill Morrison (in attendance for Lt Governor	State of Delaware
Attended	Julio Navarro MD	Glasgow Family Practice
Attended	Nicholas Petrelli MD	Helen F. Graham Cancer Center
Attended	The Honorable Liane Sorenson	Delaware Senate
Attended	James E. Spellman MD, FACS, FSSO	
No	The Honorable Stephanie Ulbrich	Delaware House of Representatives
Called In	Robert Zimmerman (Called in for John Hughes)	Department of Natural Resources

**Staff**

Attended	Alma Bartolomeo	DE Division of Public Health
Attended	Amy Renninger	DE Division of Public Health
Attended	Jill Rogers	DE Division of Public Health
Attended	Kathleen Russell	DE Division of Public Health
Attended	Paul Silverman	DE Division of Public Health
Attended	Betsy Wheeler	Management Concepts

**Public Attendees**

Attended	Mike Cordrey	Aloysius Butler & Clark
Attended	Lisa Henry	DE Healthcare Association
Attended	Donna Marie-King	Aloysius Butler & Clark

**Review/Approval of Minutes**

Dr. Christopher Frantz made a motion to approve the February 17, 2004 minutes. Representative Liane Sorenson seconded the motion and the minutes were approved without further discussion.

## New Business

### Consortium Meeting Processes

Consortium meeting processes are satisfactory to all. A member survey will be administered by Management Concepts Inc. to the Delaware Cancer Consortium as a whole, post approval of the Division of Public Health and the Consortium Chairperson. The survey will inquire on general satisfaction regarding communication and materials.

### Green Book/Report Update

Aloysius Butler & Clark (AB&C), in conjunction with the Division of Public Health, will create an updated "Green Book" report. Mr. William Bowser asked all Council members if they were comfortable with having the report drafted by Department of Public Health and Management Concepts for their review. All present agreed to go ahead with the updates. AB&C may be sitting in with individual committees to hear progress and dynamicism that can be reflected in the Green Book. AB&C will present a draft to the Council in June 2004. Mr. Bowser asked each Committee to consider how they might best reflect the accomplishments of their Committees in regards to assisting underserved populations.

### Revised FY 2005 Budget Allocations

Jill Rogers reviewed reconfigured budget numbers. Because of ramp-up time for colorectal activities, that budget has been slightly reduced. Treatment for breast and cervical cancer diagnosis was reduced based on actual treatment costs. Public Education Alliance activities were increased by \$5000. Environment dollars were increased based on subcommittee recommendations to increase water monitoring. The budget has been increased for staffing the Cancer Registry. FY 2005 Budget Epilogue language contains other specifics to cancer spending (and as endorsed by the Delaware Health Fund Advisor Committee (DHFAC).

Mr. William Bowser commented on his support for increasing the line item dollars associated with staffing the cancer registry. Dr. Stephen Grubbs remarked on the News Journal documentation and how it reflected a misunderstanding of data and reinforces the need for clearly defining what a tumor registry is. Dr. Nicholas Petrelli confirmed that sound registry data is integral to affecting incidence and mortality outcomes. Dr. Paul Silverman indicated that a contract will be signed for an effective date of May 1 to redesign the function (and efficacy of data produced from) the tumor registry. Dr. Grubbs suggested that data audits be randomly conducted on the quality/integrity of physician submitted data. This would allow for future review and targeted education. Mr. Bowser asked for a summary of the redesign of the Cancer Registry as a future agenda/discussion item.

Dr. Spellman asked if there was any discretionary investment dollars available for non-profit community organizations completing important work in the cancer care community. Dr. Petrelli sought clarification of how epilogue items, that had received funding, came to be there. Dr. Silverman provided an overview of the Delaware Health Fund Advisory Committee (DHFAC), chaired by the Delaware Health and Social Services (DHSS) Secretary Vincent Meconi, and explained the process provided for identification of, and selection of, community organizations that received funding awards.

### Committee Reports

#### Environment

Ms. Meg Maley provided a report on Environment Committee activities. She reported that they expanded air and water monitoring and analysis. They will also double the fish sampling starting fall of 2004. TEAM studies have been contracted to a marketing firm. A kick off meeting will be conducted in approximately two weeks. Page 47 B2 of the Green Book has been updated to expand the water testing to include private wells. The money allocated is based on Division of Public Health figures. Wells will be tested based on public water testing regimens (which look for a variety of carcinogens). Public well testing is not as widespread as public water supply testing. The Committee will be drafting legislation to require radon testing on all transfer of property.

Division of Public Health, the Department of Labor, DNREC and the federal OSHA program support the notion of expanding the Department of Labor to create OSHA regulations for public in contrast to creating a new OSHA state office. Representative Bethany Hall-Long feels this incremental step has the required support to implement in FY 2005.

### Quality

Julio Navarro, MD provided Council members with an update on Quality activities. Quality Committee has partnered with the Delaware End of Life Coalition for a variety of palliative care training for End of Life professionals and providers. The Credentialing Committee has embarked on developing a Request for Proposal for a vendor to conduct a pilot project of a targeted number of chart reviews geographically dispersed throughout the state and providing subsequent education based on those chart reviews/results. Results of pilot project will tentatively be shared with insurance companies to expand and further the audit and education process. Dr. Nicholas Petrelli sought confirmation that there be a follow up mechanism for returning to practices to make sure they are upholding recommended activities associated with the original education received. Patricia Hoge indicated that Aetna has been very proactive with similar activities in Virginia. Mr. Bowser asked that Ms. Hoge provide a key contact name from Virginia Aetna (the medical director) in order that Dr. Navarro and his Committee may use that work as an example to Aetna in Delaware. A great deal of discussion ensued about the delicacy, but necessity, of imposing additional administrative requirements on physician offices in regards to ordering screening and testing for all cancers.

James E. Spellman, MD provided an update on Care Coordination activities. Representatives from each hospital care coordination unit attended the March 2004 meeting and were tasked with completing an organization assessment respective to each of their organizations. These assignments will result in the creation of a core job description. Dr. Spellman inquired as to the infrastructure for these employees given the fact that they are state funded. Dr. Grubbs provided an overview of how the screening advocates will work within the Colorectal program, a similarly configured model.

### Colorectal

Stephen Grubbs, MD reported on the presentation made to Delaware Health Association and Medical Society of Delaware. Presentations are being scheduled with individual hospital organizations and will pave the way to contracts between hospitals and the Delaware Division of Public Health for screening advocates.

### Tobacco

Ms. Patricia Hoge, Tobacco Committee Chairperson, reported that the Tobacco Committee will be meeting in May to synthesize their goals with those of Impact Coalition for FY 2005. Ms. Hoge distributed the 2004 Mid Atlantic Cancer Facts and Figures.

Ms. Hoge reported that on Wednesday July 28 – Friday, July 30, the Centers for Disease Control and Prevention (CDC), National Cancer Institute and American College of Surgeons sponsored leadership forum will be conducted in the Washington DC area. National Cancer Institute, American College of Surgeons, and the Intercultural Cancer Council have categorical slots at this leadership forum. All Delaware Council members will receive an invitation.

### Pay for the Uninsured

Matt Denn reported that he has conducted conversations with the Chairs of each of the House and Senate Finance Committees, the Latin America Community Center, the Urban League, the Medical Society of Delaware and Representatives from the insurance industry. This input is critical to plan a strategy for implementing the Governor's recommended coverage for the uninsured. The Committee is awaiting the correct time to move forward with implementing the Governor's recommendation. Mr. Denn remarked that Bethany Hall-Long's explanation of Department of Labor will likely draw a great deal of interest from the business industry and called attention to the fact that as this (a State OSHA program) moves forward it will likely require education and finesse.

### Provide Information

Rogers, Division of Public Health, provided an update for former committee chairperson, Dr. Maureen Dempsey. The public education alliance is moving forward. A Chairman for Provide Information Committee is needed. Mr. Bowser will be soliciting a volunteer.

## Documentation

The following documents were provided at this meeting and are available upon request to Ginger Jensen, Management Concepts, Inc. 302-424-1495 or via e-mail at [Ginger@ManageTool.com](mailto:Ginger@ManageTool.com):

None

## Next Meeting

### **Advisory Council Meeting**

June 21, 2004

Young Conaway Stargatt & Taylor Offices, Wilmington, DE

8:30am – 10:00am